

BIOE PhD program - Tasks and Timeline

2023

Lauren St Clair = BIOE Grad Student Coordinator

TIMELINE	ACTION ITEMS	FORMS	INFO
Enroll	Meet with Advisor and declare <u>Track</u>	Track form	Submit <u>Track form</u> to Lauren St Clair
1 st Semester	Select your Advisory Committee	List	Submit <u>Committee list</u> to IROAR
2 nd Semester	Develop <u>Plan of Study</u> with Advisor	GS2	Submit <u>GS2</u> to IROAR
3 rd Semester	Prep for Advisory Committee Meeting	Lit Review	Send <u>Literature Review</u> to committee 10 days in advance
3 rd Semester	Meet with your Advisory Committee	Topics	- Present <u>project</u> - Discuss <u>Topics</u> for <u>qualifier</u>
3 rd Semester	Advisor and Committee select <u>Qualifier questions</u>	Qualifier Questions	5/Track, 7/project-specific - Submit <u>Questions</u> to Lauren St Clair
4 th Semester	Take <u>Qualifier Exam</u>	Qual	<u>Written</u>: Jan or August 3/5 + 4/7 questions - Oral if < 75%
6 th Semester	Prep for <u>Proposal Defense</u>	Grant	Send <u>proposal</u> in grant format to committee 10 days in advance
6 th Semester	Take <u>Proposal Defense</u>	GS5	- Oral presentation - Submit <u>GS5</u> to Lauren St Clair
Last Semester	Prep for <u>Dissertation Defense</u>	Thesis	- Send <u>Defense Notice</u>* - Send <u>Dissertation</u>* *10 days in advance
Last Semester	Take <u>Dissertation Defense</u>	GS7	Submit <u>GS7</u> to Lauren St Clair
Last Semester	Apply for <u>Graduation</u>	Apply	<u>Apply</u> in IROAR
Last Semester	Upload <u>dissertation</u> for formatting review	Thesis	Submit <u>Dissertation</u> to Grad School
Last Semester	Upload final approved <u>manuscript</u>	Thesis	Submit <u>Final Dissertation</u> to Grad School